

OFFICIAL'S NAME/LSC/MEET(s)/DATE(s)	
CERTIFIER'S NAME/LSC	
CHIEF JUDGE CERTIFICATION	
DEFINITIONS	
Certifier: An official designated by the LSC OC to certify training is complete.	
Clinic: Formal in person or online training clinic, recorded in Officials Tracking System (OTS).	
Certification: Chief Judge able to officiate at all LSC meets.	
Satisfactory Performance: Able to demonstrate Performance Requirements. Deficiencies must be provided by LSC OC or designee in writing to the affected official with an Action Plan to success.	
Sessions: At USA Swimming sanctioned or approved meets, recorded in OTS.	
Trainer: Designated by the Referee at a meet or LSC OC, an official who has been USA Swimming certified in the position for 1+ year. If a 1+ year experienced official is not on deck, the Referee may select the most experienced certified official(s) to be a trainer(s).	
Training Sessions: Meet sessions that include strokes and/or relays. Time Trials and Freestyle Only sessions may not count toward training session requirements. Sessions shall be recorded in OTS.	
USA Swimming Member: Completed all USAS member associated requirements before on deck apprenticeship.	
Apprenticeship Requirements	
☐	USA Swimming Member
☐	Certified Stroke and Turn judge, and worked 16 or more sessions as a certified Stroke and Turn.
☐	Attend a CJ clinic or briefing of CJ duties and read the CJ Professional Document.
☐	Apprentice as CJ 4 training sessions at a minimum of 2 meets with a trainer(s)
Certification Performance Requirements for Certification May be evaluated during last apprentice session and use MR sign-off for each session. Y-Yes, N-No, ND - Not Demonstrated	
☐	Arrives on-time, prepared with necessary personal equipment, and properly and professionally attired
☐	Able to procure deck equipment as appropriate for the meet as assigned
☐	Successfully completes and communicate deck assignments
☐	Demonstrates appropriate deck positioning for observing strokes, turns, finishes, and relay takeoffs
☐	Understands and communicates the DQ process
☐	Cooperates with other deck officials, operating with a team mentality. Amicable
☐	Mentors other Stroke and Turn officials and new CJs calmly and respectfully
☐	Ensures all officials are in position on deck at the start of the session, after a stroke transitions, and when returning from break
☐	Ensures RTO judges are in place at appropriate time
☐	Attends to the care, comfort, and morale of the officiating team, including proactively coordinating relief, water, refreshment, or
☐	Can correctly complete a DQ slip and describe observed infractions in USA Swimming rule book language
☐	Understands performance criteria as outlined in Chief Judge Professional Document.
☐	Understands USA Swimming Safe Sport and MAAPP rules.
Comments (if needed)	
Signature of MR (session 1)	
Signature of MR (session 2)	
Signature of MR (session 3)	
Signature of MR (session 4)	
☐	Recommend Certification as Chief Judge
<i>Certification must be complete within one year of the CJ clinic.</i>	
<i>Understands need to return completed checklist form to the official's LSC Officials Chair or designee.</i>	
CHIEF JUDGE RECERTIFICATION EVERY 3 YEARS	
☐	Be a current non-athlete member of USA Swimming in good standing.
☐	Worked a minimum of 8 sessions/year with at least 4 as CJ or Referee
☐	Attend clinic every 3 years.
☐	USA Swimming recertification test every 3 years for the highest certification held.
☐	Satisfactory performance.