

## Operational Risk report Feb 4, 2024:

1. Attended (zoom) National Operation Risk Webinar on 1/30/24
  - a. New ROO- Report of Occurrence form Launched
    - Should be quicker
    - Fill out for every occurrence including but not limited to Meets, Practices, USA Swimming/LSC/Club authorized travel, social/fundraising events. Etc.
    - Within 24 hours but serious events ASAP by phone.
    - Can be filled out by the Safety Coordinator @ meets, Meet Director, Lifeguard, Admin. Person, Coaches, responsible volunteer (just not the parent).
    - Any questions [riskmanagement@usaswimming.org](mailto:riskmanagement@usaswimming.org)
  - b. Reviewed web resources
    - Risk Management is under the tab “about” on the main USA swimming page
    - Risk Management Manual includes job descriptions for LSC Operational Risk Chairs – Chapt. 2
    - Responsibilities for Meet Marshall’s Chapt. 5 – should take Meet Marshall Training
    - Responsibilities for Meet Directors Chapt. 6
    - Referee Safety Checklist Wallet Card – Appendix J
2. No ROO’s since the last meeting

Sincerely Submitted,  
Wysi Operational Risk Chair

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