

**Wyoming Swimming Inc.**  
**March 10, 2024**  
**House of Delegates Meeting**  
**Zoom**  
**Meeting Minutes**

**Called to order at 5:00 pm.**

**Introductions of attendees. (See attached list)**

- I. Call to Order-Sarah DeLay, Admin Vice Chair, WYSI BOD
- II. Roll Call of Teams Present-Rebecca Byram, Secretary, WYSI BOD
- III. Review of previous HOD meeting minutes. Motioned to approve. Motion passes.
- IV. Update on Summer State 2024 to be held July 19, 20, and 21st-Sarah Delay
  - a. Two clubs had submitted proposals to host 2024 Summer State.
    - i. Buffalo Swim Club-to host in Gillette
    - ii. CCA-to host in Fort Collins
  - b. Buffalo Swim Club withdrew their proposal to host and the only remaining proposal to host is for CCA to host in Fort Collins at EPIC facility.
  - c. CCA has 3 options. In all options, WYSI would pay the facility fees:
    - i. CCA hosts in all capacities
    - ii. CCA hosts the hospitality (\$3000 from WYSI to cover costs), CCA coordinates a volunteer sign up genius, and CCA would work with EPIC for all facility coordination. All clubs would provide volunteers to run the meet. CCA would have to coordinate and manage the timing system at the facility.
    - iii. CCA would coordinate with EPIC only (\$1000 to do this).
  - d. CCA prefers the middle option.
  - e. What would the consequences be if a club does not provide enough volunteers?
    - i. There will be a mandatory # of volunteers required per the number of swimmers entered into the meet.
  - f. Jennifer Hudson Schaff (Lander) made a motion to have CCA host 2024 Summer State Championship under option 2 (detailed above). Lara Roberston (Lander) 2<sup>nd</sup> the motion. Motion carried.
- V. Outstanding Male and Female Swimmer of the year and Coach of the year-Change in Policy and Procedures
  - a. Current policy-vote on these awards at summer state
  - b. Change in policy-vote on an award for last year (2022-2023) and through this season (winter 2024) to be awarded at the April banquet. One athlete (both male and female) and one coach will be awarded during the April banquet.
  - c. Moving forward, the policy will be reviewed to allow for better timing for the banquet. This is a change only for 2022-2023 and winter 2024.
  - d. Shelly Hood (CCA) motioned to approve the change and Shannon (Lander). Motion was approved.
- VI. Operational Risk Coordinator-Change to By-Laws
  - a. Currently, there was no limit to the time that Operational Risk Coordinator can serve and this position is not elected on a regular interval like all other positions on the WYSI BOD.

- b.* Proposed update to timeline for Operational Risk Coordinator. Elected to a 2-year term in even years and there is no limit to the amount of time that they can serve.
- c.* Shelley Hood motioned to approve, Daniel Diver 2<sup>nd</sup>. Motion carried.

*VII.* Next HOD Annual meeting will be April 18<sup>th</sup> at 7 pm via Zoom.

*VIII.* Meeting adjourned at 5:40 pm.