



“One Time Event” Volunteer Code of Conduct

Volunteer Name (print, please)

This Code of Conduct is given to volunteers to inform and review policies of the Westport Weston Family YMCA. In comparison to regular staff, Volunteers are expected to follow all the WWFY’s policies and procedures as it relates to monitoring and supervising children.

While onsite at the WWFY, Volunteers are required to review, acknowledge and comply with all WWFY policies.

- The WWFY has a zero tolerance policy for all/any forms of child abuse. The zero tolerance policy also includes any/all forms of abuse or mistreatment of one member by another member.
- Volunteers may not be alone with children.
- Volunteers will not allow 2 or more children to be alone without supervision as this could allow child on child abuse.
- Staff and volunteers should conduct or supervise private activities in pairs of staff.
- Volunteers will respond to children with respect and treat all children equally regardless of sex, gender, identity, race, religion and culture.
- Volunteers will respect children’s rights to not be touched in ways that make them feel uncomfortable.
- Volunteers will refrain from intimate displays of affection in the presence of children, parents and staff.
- Volunteers must be free from any condition that could risk harm to a child’s physical, mental or emotional safety and well-being.

Child Abuse Prevention and Reporting

- Every YMCA staff member or volunteer is a mandated reporter and therefore must report any reasonable suspicion of child abuse, molestation, neglect, or sexual misconduct to CT DCF. The number for DCF is 800.842.2288.
- As a volunteer, if you should become aware, suspect or witness any perceived or actual child abuse, you should notify your supervisor, HR Director or CEO to make sure

the YMCA is able to take full measures to help support and protect the child(ren) involved. The Westport Weston Family YMCA takes all allegations of abuse very seriously and any information you share with your supervisor will be acted upon appropriately and in a timely manner. Remember confidentiality is very important so do not share information with other staff or anyone outside the YMCA other than DCF or other appointed agencies investigating.

- If a volunteer member would like to report a concern or situation regarding staff, other Staff or children to YMCA Management, they can do so in writing or in person to their supervisor, the Program Director, Human Resources Director or the CEO.
- If you would like to report a concern but wish to keep your report anonymous to the investigating staff, you may call the Praesidium hotline at 1.800.822.9622 or make the report to the HR Director or the CEO and ask that they not share your name. They may come back to you for more information to help protect the child(ren) in question, but they will not share your name with others.

Volunteer Code of Conduct Receipt Acknowledgement

I _____ have received the following document and understand it is my right and responsibility to ask my supervisor any questions that I may have both now and, in the future, to make sure that I am clear on all YMCA policies. I understand and will follow all YMCA policies. I understand that not following the code of conduct may result in disciplinary measures or my removal as a volunteer.

Volunteer Signature

Date