

## WILTON Y WAHOOS PARENT WORK POLICY

### **Home Meet Work Requirements**

The Wilton Y Wahoos are fortunate to have a great facility that allows us to host high quality and competitive swim meets during the season for our swimmers. All workers, with the exception of coaches, are volunteers. It can take over 50 volunteers to run ONE SESSION of a successful swim meet, and up to 200 volunteer shifts for a full weekend meet!

**Requirement** - Parents or their named designates are required to work at all home meets in which they have a child swimming. The Wahoos Home Meet Job Coordinators will communicate work requirements for each meet prior to job sign-ups being posted.

The general expectation for work responsibilities is:

| <b>IF 1 SWIMMER IN MEET</b>       | <b>IF 2 OR MORE SWIMMERS IN MEET</b> |
|-----------------------------------|--------------------------------------|
| 1 Session = 1 Work Shift          | 1 Session = 1 Work Shift             |
| 2 Sessions = 2 Work Shift         | 2 Sessions = 2 Work Shift            |
| 3 or More Sessions = 2 Work Shift | 3 Sessions = 3 Work Shift            |
|                                   | 4 or More Sessions = 4 Work Shifts   |

Depending on volunteer shifts needed to run the meet, number of swimmer entries, and type of meet being hosted, or if both pools are being used for the meet, the number of shifts required per family may stay as above or be lowered. You will NOT be required to work more than the ratios listed above.

**How do I sign up for a Job?** Prior to the home meet, an email will be sent to all families participating in the meet detailing the work requirement and open/deadline dates for job signup. Go to the **"Meets and Events" tab** on the website [www.wywahoos.org](http://www.wywahoos.org) and click on Events. Click on the meet your athlete is swimming in. Go to Job Signup. Pick a role. Job Signups will be on [www.wywahoos.org](http://www.wywahoos.org) unless otherwise communicated. *Please mention in the notes if the swimmer's name is different from the parents, so the correct family gets credit for work*

**What if I don't sign up by the deadline?** If you do not sign up by the deadline or do not sign up for the required sessions, you will be added to any open slots by the Home Meet Job Coordinator. You are responsible for checking your job assignments before the start of the meet.

**What if I cannot work?** If a family, due to a prior obligation, **cannot work** ANY of the sessions available at that meet, the Wahoo Home Meet Assigner may excuse a family from their meet requirement. This must be done with prior notification to the Job Coordinator.

### **OPTIONS**

1. **Annual Payout:** *If you do not want to work for the year (Home and Away meets) then you could payout for the entire year. Annual (Sept-July): \$1500, SC only (Sept-March): \$1000, LC only (April-July): \$500*
2. **Payout of Work Requirement by Meet** - \$125.00 per swimmer per session. (ex. if you have a job requirement of 2 sessions you pay \$250 if you didn't work 2 sessions)
3. **Makeup Work Requirement** – Notify the Job Coordinator before the sign up deadline so that you are not assigned work positions. You and the Job Coordinator will together to create a schedule to work the equivalent number of sessions that you would have been required to work at a future meet/event.
4. **Special Circumstances/Exceptions** - If you are unable to volunteer on-site, the Wahoos may have other volunteer opportunities. Please reach out to Sarah Devine and Nicole Morris at [wjobcoordinator@gmail.com](mailto:wjobcoordinator@gmail.com). This must be arranged prior to the first home meet.
5. **Finals** - In a prelims/finals meet, all families whose swimmers earn participation in finals will be required to work. Team Work assignments will be determined after the afternoon prelims session, and families will be able to sign up at the beginning of a finals session. The final session will not start until those positions are filled, so please be prompt in signing up!

### **Away Meet Work Requirements**

**Requirement** - Parents or their named designates are required to work any away meet in which they have a child swimming. Work assignments/requirements are determined by the host team.

**How do I know if I am assigned to work?** Wahoo Away Meet Job Coordinators will assign jobs to families based on the meet entry. Emails will be sent out to families as soon as possible in advance of the meet to confirm the job responsibilities.

**How often will I have to work?** The Job Coordinator will first fill open spots with families who do not have a trained home meet worker. If there are still openings they will use all trained workers except officials. For AWAY MEETS, you should expect to work every other away meet.

**What if I can't work?** Please communicate any conflicts to the Wahoo away meet coordinator as soon as possible. Once you are assigned a job and your swimmer has scratched or if you cannot work, it is your responsibility to find a replacement.

**Championship Meet Work Requirements** (Championship meets are CT Regional Championships, CT Age Group Championships, and CT Senior Championships)

**Requirement** - Parents or their named designates should be available to work all sessions of a championship meet in which they have a child swimming. Work assignments/requirements are determined by the host team. All families, including trained workers, are expected to work.

**Job Signup** - If possible, approximately one week ahead of a Championship Meet, the Away Meet Job Coordinator will create a sign-up allowing families to choose their work days/sessions. If the work assignments have not been given by the host team in time, job assignments will be made by the Job Coordinator.

**Changes/Conflicts** - Any changes or conflicts should be communicated to the Job Coordinator as soon as possible. If a job has been assigned, it is your responsibility to find a replacement. CT swimming will fine swim teams for late or absent workers.

**Finals** - Job assignments will be made based on swimmers participating and Finals work assignments given by the host team.

**Officials/Trained Workers** - Families with parents who will be officiating and/or working a trained position at a Championship meet should inform the Away Meet Job Coordinator. These volunteers will be excluded for job assignments, as they will already be volunteering in a trained position.

**Violations of the Work Policy**

We do not want to fine anyone - we want you to be part of the team and help out! We understand things happen. Please always communicate changes and follow the policy.

**Home, Away, and Championship Meet Fines**- If a family does not show up to perform their required home, away or championship meet work obligation, they will be fined \$175 per missed assignment.

**Multiple Offenses** - The second and any additional times a family does not perform their required work obligation without prior notification, their swimmer will not be allowed to participate in that and future sessions of the meet.

**Outstanding Fees** - If outstanding Home or Away Meet Work penalty amounts are not paid prior to the championship season, the swimmer will not be allowed to participate. In addition, the swimmer will not be allowed to register for the next season until fees are paid.

If you have any questions regarding the work policy, please contact the Meet Job Coordinators Sarah Devine and Nicole Morris at [wjobcoordinator@gmail.com](mailto:wjobcoordinator@gmail.com).

I have read the above work policy and agree to volunteer my time as outlined above.

Swimmer Last Name (PRINT)\_\_\_\_\_ Date\_\_\_\_\_

Parent Signature\_\_\_\_\_Parent Signature\_\_\_\_\_

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