

# PLEASE READ THIS AND ALL AGREEMENTS CAREFULLY!

## Fall/Winter 2023-2024 Season Registration

Please read this page and all instructions carefully. **The information provided here has been updated to reflect the recent upgrade of our Team Unify billing and registration system.** This information is catalogued for reference on the About>Join the Team tab on our Team Unify site.

We look forward to having you join the Greater Des Moines YMCA Marlins for another great season!

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### ***New to the DSMY Marlins?***

- All swimmers **new** to the DSMY Marlin **Travel Team and Travel Team Prep** training groups should have completed an evaluation and consultation session with Director of Competitive Swimming Emma Sougstad.
- All swimmers **new** to the DSMY Marlin **Practice Site** rosters (**Walnut Creek, Waukee, and Wellmark/Ankeny**) should have completed an evaluation with the practice site head coach.
- If you are transferring from another USA Swimming club, please log into your USAS account to initiate the transfer. Here is a [LINK](#) to a helpful article. Our club code is DSMY.

### ***Returning to the DSMY Marlins?***

- Returning members **do not need** to complete an evaluation and should register for their previous roster and location unless invited to change by their practice site head coach.

### ***Important Information for ALL athletes and families***

Registration for the Marlins swim team, regardless of start date, commits your swimmer for the **entire Fall/Winter 2023-2024** season. **The swim team is NOT a monthly program.** As a convenience to our families,

installment billing is available.

	<b>MINIMUM Season Fee (November and later starts)</b>	September Start	October Start
Walnut Creek, Waukee, Wellmark/Ankeny	\$410 white \$485 purple \$530 blue/bronze	\$615 white \$727.50 purple \$795 blue/bronze	\$512.50 white \$606.25 purple \$662.50 blue/bronze
Travel Team Prep	\$680	\$1020	\$850
Travel Team	\$770	\$1155	\$962.50

- **All season fees, including tech fees where applicable, are listed above.** Meet fees and purchased items (i.e. caps) are not included in the above chart but may be included in autodraft or on-demand payments. YMCA memberships and parking passes (Wellmark only) are billed through the YMCA Welcome Centers.
- Installments are automatically billed to your account on the first of the month:
  - September start- registration payment then installments in October, November, December, January, February
  - October start- registration payment then installments in November, December, January, February
  - November start- registration payment then installments in December, January, February
- We do not offer refunds, partial credits, or discounts for vacations, missed practices, or leaving before the season has ended.
- A non-refundable registration fee of \$25 will be collected during the registration process. If you have multiple athletes, please register them all at the same time to avoid paying this fee multiple times.
- **A swimmer's season goes from the start date through the swimmer's last qualified championship meet.** Swimmers qualified for championship meets beyond the YMCA Sectional and/or IASI Winter West Regional are expected to participate in those events. Training for championship meets

beyond the YMCA Sectionals and/or IASI Winter West Regional will be billed to swimmers account prorated to their last qualified meet.

- Athletes competing with their **high school** team MUST register by September 1st to hold their spot and receive prorated billing for the season. Participants not registered by September 1 are not guaranteed a roster spot.
- All members of the DSMY Marlins must be members in good standing of the YMCA of Greater Des Moines to be a part of the swim team. Swimmers will not be allowed to swim in meets if their Team Unify account and YMCA membership are not current.
- The YMCA offers financial assistance to those in need. Please reach out to your practice site Welcome Center for details on how to receive assistance with your YMCA membership. If your family receives financial assistance with your YMCA membership, please notify the [Swim Team Admin](#) to have the benefit applied to your swim team season and tech fees.
- You will be asked to create a **Sports Engine** account or log-in to your existing Sports Engine account after putting your selection in the cart. If you are told that your chosen email has already been used, it is likely that you have a Sports Engine account from a different sport. Please use the recover password feature.

### ***How to register:***

1. Put desired practice site in cart. If you have multiple swimmers, repeat as necessary.
2. Go to cart.
3. Log-in or create a Sports Engine account.
  - a. Please see note above about using previously existing SE accounts.
  - b. If you are creating a new account, please use an email that you will not lose control of, i.e. no work or ISP issued address.
  - c. If you have shared custody of a minor athlete, please contact the [Swim Team Admin](#) for guidance on how to set up a shared account.
4. Answer the question about supporting the YMCA mission. (You did know we are a non-profit that offers financial assistance to enable all to have a place in our community didn't you? I thought you did.) A "yes" adds \$10 to your

registration that goes to the general campaign fund.

5. Assign a *Member* from the first drop down menu.
  - a. Returning members can reuse their existing member profile.
  - b. New members will have to create a member profile.
6. Select a *Roster Group* from the second drop down menu.
  - a. Practice Site swimmers: If your swimmer was previously registered with USA Swimming please choose the PS Color USA.
  - b. Travel Team and Travel Team Prep is only offered at the YMCA Wellmark TT/TTP location. Selecting that option for other practice sites will result in an invalid registration.
7. Select a *Payment Option* from the third drop down menu. Please note this where you designate your swimmer as high school team participant. Select I, J, K or L for the high school rate. Selecting any option *other* than I, J, K, or L will result in being charged the full season price.
8. Answer the transfer question.
9. Push *Next*.
10. Read and sign the agreements. You are responsible for information include in these agreements. They include how many volunteer hours are required of our Marlin families and our cancellation/refund policies.
11. Push *Next*.
12. Confirm your selections and account information.
13. Push next.
14. Add your payment information. The system requires a card on file for all accounts.
15. Push *Pay Now*.
16. If you have remembered to answer all the questions and fill out all the required fields, you should get a success message. Otherwise, the system will highlight the area that needs attention. If you cannot find the error, edit your swimmer's member profile (select using the drop

down and the pencil icon) because there maybe a required field that you missed.