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FOR HEALTHY LIVING  
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## Puget Sound Swimming Association (PSSA)

Aug 8, 2023

### Business Meeting Notes

#### Attendees:

1. Tom Wunderlich, Snohomish
2. Riley Simpson, Snohomish
3. Marilyn Grindrod, Bremerton
4. Jackie Barrat, South Sound
5. Aleia Truman, Gordan
6. Joseph Shelly, Skagit
7. Earl Long, Regional Officials Coordinator
8. Shannon Millican, Whatcom
9. Jenn Radford, SVYA
10. Shea McGee, Mel Korum

#### **Quick Introduction**

Beginning the meeting, each person in the zoom call gave a quick introduction of themselves for new head coach for Mel Korum, Shea McGee who joined in for this session.

#### **Treasurer Report:**

The PSSA has \$50,761.40 in the savings account. Tonight's minutes need to be signed and sent off to establish a new account and access to the debit card. The debit card will be used to pay for normal PSSA expenses and also the cost of the officials training. When officials classes are ran, Earl and Marilyn will work together to make appropriate payments to PSSA and Y National.

Marilyn made a request to have the Ribbon purchases without strings so that they don't get all tangled up, to which there were no objections.

Marilyn also asked about DQ slips and their availability (and where/who should be holding onto them), mentioning that her team has the old versions while Earl and others might have newer versions. She suggests USA relay forms are also provided during meets to help with the organization of meets.

At last month's meeting, Shannon, Earl, and Marilyn got together to brainstorm a meet host 101. One suggestion was to have standardized forms (Relay sheets, DQs, and other meet documentation), so that meets can run smoother and for new meet hosts to have an easier time learning.

The group is in agreement that these documents should be ordered and provided by the PSSA for meet hosts.

#### **Meet schedule changes:**

Marilyn will be changing their host availability and will be emailing those changes to the group after the meet. Once the changes are sent out, Tom will be updating the PSSA website's meet schedule.

Action Item: Finalize meet requirement and qualifying times

The group reviewed the notes from the previous meeting, specifically the increase in the number of meets for eligibility for the state meet but also having the window of qualification extended into the spring/summer.

Aleia asked for clarification on the qualification time period. Tom explained that the new qualifying window would be immediately following the State meet, which effectively adds the spring/summer meets to the eligibility requirements. There were no objections to this change.

Conversation about the 2024 spring/summer meet schedule will be followed up on after a survey is sent out for teams to respond with their availabilities.

#### **Coach training options:**

Swim meet 101 is brought up, Earl says that he worked with Shannon and Marilyn to come up with ideas about creating a training session similar to the previous year's Swimposium. The group suggests additional training with front-end specific meet host information. Marilyn says they want to offer guidance on how to put meets together, but also to help streamline that process for the PSSA as a whole (including communication, roles and checklists, and more). Earl adds that a number of individuals are aging out of the swim community and are wanting to hand off the education and knowledge to the newcomers to the PSSA.

#### **Officials updates:**

Earl mentioned that the registration instructions are being worked on (in collaboration with Dave Bear), to start the encouragement process to register.

The regular posting of the class and its registration goes national, but there is a need to restrict it by location. The new registration process will circumvent the issue of having people enter from the wrong regions.

Linda Vicik will be doing an admin class (combined for USA/YMCA certification).

More information and updates will come within the next few days. Most classes are set up to be zoom based, but Earl mentioned that in person classes can be set up as well. In person classes will be decided on a team-by-team basis and will need about 3-5 people to get started.

#### **Final Thoughts:**

The next meeting will be on the second Tuesday of September. An email will be sent out to double check and see if that works for most people. That will be the first meeting of the new competitive season.

Earl points out that Saturday September 9<sup>th</sup> is the next scheduled meeting on the previous agenda's notes. Jackie proposed switching it to the second Tuesday (the 12<sup>th</sup> of Sep.) to which the group agreed and no objections were made.

Nicole was named as the person who is checking in with KCAC about hosting Y State. Earl suggests that dates beyond 2024 might be opening up soon (if not open already) for booking. Jackie will be checking in with Nicole to begin the search for spots at KCAC.

**Adjournment and next meeting**

The next PSSA Business meeting will be Tuesday, Sep 12, 2023, at 7 p.m. (changed from Saturday September 9<sup>th</sup>). The schedule for the remainder of the 2023-24 season is:

- **Tuesday, September 12th**
- October 10<sup>th</sup>
- November 14<sup>th</sup>
- December 12<sup>th</sup>
- January 9<sup>th</sup>, 2024
- Date of 2024 Y State = January 27<sup>th</sup> and 28<sup>th</sup>

Jackie Bruta 8/22/23