



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

**Puget Sound Swimming Association (PSSA)
December 2nd, 2025
Business Meeting Notes**

Attendees:

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| 1. Tom Wunderlich, Snohomish | 5. Earl Long, Regional Officials Coordinator |
| 2. Joseph Shelly, Skagit | 6. Nicole Evanson, Grays Harbor |
| 3. Marilyn Grindrod, Bremerton | 7. Shannon Millican, Whatcom |
| 4. David Baer, Commissioner | 8. Jan Haanio, Pearl Street |

Meeting Agenda and Updates Discussion

The meeting began with Earl encouraging the attendees to review the agenda and suggest additional topics for discussion. With an earlier than usual start time, there were a couple of attendees that were expected to join later on, and certain meet announcement and logistic discussions were tabled for the time being.

Swimming Meet Announcement Corrections

The group discussed discrepancies in the meet announcement regarding age group limits for different swimming events, with David explaining that age group rules are fixed unless explicitly stated otherwise in the announcement. They identified several typos and omissions, including the need to add information about the Frank Toll Award and core values, as well as updating the venue name from Morgan Y.M.C.A. to Pearl Street. Earl suggested creating a Zoom link for the coaches' meeting and proposed reviewing volunteer recruitment status as the next topic.

Swim Meet Volunteer Management Updates

The team discussed updates on volunteer and timer sign-ups for swim meets, with Jan reporting that communications were sent to coaches and directors. Tom requested changes to consolidate individual branches under Snohomish, and the team agreed to modify the system to show total numbers for each session. They also reviewed the process for handling meet participation waivers, noting that while national and regional offices provided limited guidance, Shannon had incorporated their solution into the waiver format for this year's meets.

Swimming Waiver Process Updates

The group discussed a new waiver process for competitive swimming, where teams must submit detailed explanations for exceptions to minimum requirements, including evidence of being a Y.M.C.A. member in good standing and meeting competition criteria. Earl and David explained that coaches would need to justify requests based on specific rules and circumstances, with examples given of how different scenarios would be handled. The conversation ended with updates on meet announcements, clothing orders, and official recruitment, with Shannon confirming that meet information would be distributed through coaches once website ordering is accessible.

Event Planning and Waiver Updates

The group discussed the status of the meet announcement and event file, with Shannon confirming that Jan's edits had been implemented and the files were ready to be sent out. Earl explained that they would be running two pools simultaneously in one big session, with younger kids in the championship pool and older kids in the scoreboard pool, expected to last between 3.5 to 4.5 hours. The team also addressed the need to fix the waiver exception report, which incorrectly listed Morgan instead of Pearl Street, and discussed succession planning for leadership roles at the event.

Gender Policy Updates in Swimming

Earl raised concerns about gender identity policies in meet announcements, particularly regarding compliance with state and federal laws. David explained the complex legal landscape surrounding gender identity in swimming competitions, noting the tension between state/local laws and USA Swimming's policies. The group acknowledged the need to consult with King County Aquatic Center about meet announcements to avoid potential legal issues. David clarified that Y.M.C.A. swimming follows the same technical rules as USA Swimming but has different policies regarding gender identity. Shannon suggested adding a clause to the meet announcement to address KCAC's concerns about litigation while maintaining Y.M.C.A.'s basis of inclusion. Earl recommended reaching out to the customer service coordinator at KCAC to ensure satisfaction with the proposed language before finalizing the meet announcement. Nicole agreed to contact them and coordinate the review process.

Compliant Meet Announcement Language

The team discussed the language and approval process for a meet announcement, focusing on compliance with state laws and YMCAs' guidelines. Earl shared that the language had already been approved by KCAC and was similar to that used in other meet announcements. Shannon and Tom agreed to use the approved language, adding a disclaimer about compliance with USA Swimming rules and Washington state laws. Jan highlighted the importance of following strict guidelines, including limitations on changing gender identity in their association. The team decided to proceed with the approved language for the meet announcement.

Certification and Financial Updates


The group discussed the status of a meet certification, clarifying that it is an approved meet rather than a sanctioned one, and confirmed that the YMCA sanction number is in place. Shannon reported that the final edits have been made and the document has been updated, while Earl emphasized the need to obtain the approved number from Linda, the sanction chair. The team agreed to include a sentence in the transmittal email about the waiver and exception process, with Marilyn tasked to draft it. They also reviewed the current financial status, noting approximately \$41,000 in the bank, with expected revenue and expense shifts of around \$12,000 for upcoming meets. The next meeting with coaches is scheduled for the 20th.

Swim Meet Volunteer Process Updates

The group discussed changes to a meet announcement and sign-up process, agreeing to clarify timing for volunteers by referring to "first half timers" and "second half timers" instead of "sessions" to avoid confusion. The next meeting was set to be on the 13th, an all team meeting for the PSSA which will focus on expectations for Y State.

Next meeting(s):

- Jan 13th (All team meeting)



12/16/25

2025 - 2026 PSSA Fall Short Course Schedule
(Updated per Nov 18, 2026 PSSA Ex. Committee Meeting)

September	October	November	December	January	February	March
Sunday, Sept. 28, 2025 Snohomish at TBD	Saturday, October 11, 2025 PSSA at Hazen	Saturday, November 8, 2025 YMCA of Grays Harbor	Saturday, December 13, 2025 YMCA of Grays Harbor	Saturday, January 10, 2026 YMCA of Grays Harbor	Sunday, February 8, 2026 Skagit Valley YMCA	Friday- Sunday, March 6-8, 2026 Boise, Idaho
	Saturday, October 25, 2025 YMCA of Grays Harbor	Sunday, November 15, 2025 Snohomish at TBD	Saturday, Dec. 13, 2025 Skagit Valley YMCA at SAC {CANCELED}	Saturday, January 24, 2026 Y State - PSSA at KCAC	Saturday, February 14, 2026 YMCA of Grays Harbor	
					Saturday, February 14, 2026 Bremerton YMCA at OHS	
					Sunday, February 21, 2026 Snohomish at TBD	
	TBD Pearl Street Family YMCA	TBD Pearl Street Family YMCA	TBD Pearl Street Family YMCA	TBD Pearl Street Family YMCA	TBD Pearl Street Family YMCA	

Details:

Hazen is in Renton, 1101
Hoquiam Ave NE, Renton, WA
98059

OHS is Olympic High School,
7077 Stampede Blvd. NW,
Bremerton, WA 98311

SAC is Snohomish Aquatics
Center, 516 Maple Ave,
Snohomish, WA 98290